Working Essentials

Our Goal
To support unemployed and homeless individuals to be successful in their job search, we secure job preparedness items on a large scale, in a coordinated effort and distribute these necessities at no cost to job counselors at agencies serving the San Francisco homeless community.

Working Essentials History
The idea for the Working Essentials program was the outgrowth of a 1995 five-year community plan called the Continuum of Care Plan, which addressed possible services and solutions to homelessness in San Francisco. During the process of developing this plan, job counselors from homeless agencies repeatedly stated that a main barrier to employment for their clients was the lack of accessibility to personal hygiene items. Working Essentials was established in 1996 to address this community need.

Toolworks has been a volunteer agency for the Working Essentials program for many years. Toolworks began to administer the Working Essentials program April 1, 2010.

Please consider supporting Toolworks Working Essentials
Donate Money:
The kind donations of the Foundations, Businesses and Individuals who have supported Toolworks Working Essentials have helped us expand outreach to our community. With more monetary support, we can do even more.

Donate items:
Every little bit counts. Toolworks Working Essentials success is greatly due to the items collected from individuals. Please review our list of items needed to see if you can help. Just stop by one of our convenient drop-off locations with your extra “Working Essentials”.

- Soap
- Toothbrushes
- Toothpaste
- Shampoo
- Conditioner
- Body Wash
- Face Wash
- Lotion
- Deodorant
- Dental Floss
- Mouthwash
- Razors
- Shaving Cream
- Feminine Hygiene Products
- Diapers
- Baby Wipes
- Shower Caps
- Make-up
- Brushes/Combs

Donate Services:
Free haircut/beard trim coupons

For more information please contact:
Toolworks, Inc.  Attn: Jesse Kincade
25 Kearny Street, Suite 400, San Francisco, CA 94108
jkinclade@toolworks.org phone: 415-733-0990 x605  fax: 415-733-0991
**Brief Description of Toolworks Working Essentials**

How can a person confidently attend a job interview if they are not presentable in appearance? They can’t. That is where Toolworks Working Essentials comes into play. Toolworks Working Essentials is one of the critical pieces in providing support to a person so that they can feel more presentable and confident going to a housing or job interview. The items provided are basic items that cannot be purchased with food stamps or on an extremely low income. Toothpaste, soap, shampoo, razors, datebooks, and clothing are taken for granted by many of us when we prepare for the day. By having access to these basic items a person’s appearance changes in a positive direction making the possibility of obtaining a job more likely.

**Who are the people receiving these essentials?** Our program is connected to the community by the service we provide at no cost to agencies serving people who are homeless. Working Essentials serves agencies representing all age groups. These agencies also serve a variety of clients with different needs. Veterans, individuals with substance abuse addictions, women and children fleeing domestic violence, in general people needing job training and housing placement represent the wide variety of people served. The organizations are spread across the city geographically, serving diverse groups of people in the Tenderloin, Mission, Fillmore, Haight and South of Market.

**11 donation drop off sites located throughout SF:**
MISSION: The Women’s Building 3543 18th St
OUTER SUNSET: Sunset Pet Supply 2226 Taraval (32nd and 33rd)
INNER SUNSET: BijaYoga 1338 9th Ave (between Irving and Judah)
PACIFIC HEIGHTS: The Mindful Body 2876 California St
DOWNTOWN: American Friends Service Committee 65 9th street
DOWNTOWN: Toolworks 25 Kearny St. #400 (btw Geary and Post)
OUTER RICHMOND: Richmond District YMCA 360 18th Ave.

**Agencies Served BY TOOLWORKS WORKING ESSENTIALS:**
- Hospitality House
- Homeless Prenatal
- Homeless Advocacy
- Western Addition Resource Center
- Hamilton Family Center
- Swords to Plowshares
- Northern California Service League
- Coronado and Eddy Street Apartments
- UCSF Citywide Employment Program
- ECS

- Riley Center
- Walden House
- Project Compass
- Arriba Juntos
- St Joseph's Village
- SF Home
- Dudley Apartments
- Octavia Court
- St. Peter’s Place

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